



2009-2010 BLUE RIBBON LOCALS PROGRAM



NCAE is very proud of its local affiliate organizations and the work they do everyday for members and students throughout North Carolina. The BLUE RIBBON LOCALS PROGRAM has been created to reward and recognize those locals that have an outstanding local program. Locals achieving this lofty (change to “prestigious”?) status will be recognized in NCAE’s News Bulletin and at the NCAE Convention. They will receive a cash bonus to enhance their future local activities and serve as models for other NCAE locals. Any local(s) that meets the criteria will be recognized as having qualified to achieve this status. **Applications for Blue Ribbon status and verification of these qualifications** (change to “standards” or “criteria”?) **will be due in the President’s office at the NCAE Center by June 30.**

To achieve Blue Ribbon status, each local must:

1. **Meet the Core Criteria** established by the NCAE Board for local programming and service for our members. (See below.)
2. **Earn a minimum of 100 points** using the **Optional Choices** listed below.

Entries and supporting documentation will be reviewed by a Blue Ribbon Local Committee appointed by the NCAE President. All decisions of the committee will be final.

Please facilitate the work of the committee by labeling each verification item with the number of the criteria (Examples: Core Criteria #6 or Optional Choice # 11)

Please complete Applicant Information:

Name of Local Affiliate _____ Name of Local President _____

Preferred Phone Number _____ Preferred email _____



CORE CRITERIA



ACTIVITY

1. Communicates with all members at least quarterly by print or electronic newsletter.
2. Returns state election materials in a proper and timely manner.
3. Observes all financial and membership deadlines without repeated arrearages.
4. Conducts a local project/activity based on employee advocacy.
5. Has a budget approved by proper local governance.
6. Sends a copy of the current local constitution to NCAE.
(Copy must be dated to reflect revisit/revisions within last 5 years)
7. Exceeds previous year's June 30 membership
or has maintained at least 80% of their potential.
8. Has regular Association Representative Meetings at least quarterly.

VERIFYING DOCUMENTATION

- Copies of those sent
- NCAE Canvassing Committee report
- Validation of NCAE Membership Dept
- Report with support from Local President
- Copy of budget and local minutes
- Copy of current constitution included in packet
- NCAE Membership Department to verify
- President will submit dates and attendance lists
and/or minutes of meetings.



OPTIONAL CHOICES FOR POINT CREDIT



ACTIVITY	VERIFICATION	POINTS
1. Have at least 1 Association Rep in each worksite.	NCAE AR list	15
2. Send membership forms to NCAE Membership Department monthly.	Membership Department report	15
3. Participate in elections for school board, county commission, state or national elections.	Local president's report & documentation	15
4. Attend regular meetings with local school superintendent.	Local president to report dates & topics	15
5. Have a functioning Government Relations Committee.	Submit names of members, dates of meetings and list of activities.	15
6. Support an SNCAE local at a local college campus and invite them to participate in Local activities.	Submit name of local, dates of events and impact on SNCAE local membership.	15
7. Conduct at least one local advocacy issue campaign.	Submit evidence of activities and/or statement of local UniServ	15
8. Conduct a review of the local Constitution to see if revisions are needed.	Submit minutes of the meeting with action taken.	15
9. Work collaboratively with local NCRSP Unit. Attend meetings, organize recruitment efforts, support local projects and activities	President's report identifying dates, activities and events.	15
10. Send electronic membership files to NCAE. (mail.membership@ncae.org)	Membership Department to verify	10
11. Participate in local American Education Week activities.	Local president's report & documentation	10

12. Accomplish an NCAE activity of the local's choice.	Local president's report & documentation	10
13. Have 75% of allotted delegates attend NCAE Representative Assembly.	Convention registration &/or sign in sheet(s)	10
14. Send representative(s) to 75% of Roundtable meetings.	District President & Board member to verify	10
15. Members attend 2 or more NCAE conferences/workshops/drive-ins.	Local president report & registrations	10
16. Participate as a local in Read Across America activities.	Local president's report & documentation	10
17. Implement a member needs assessment survey.	Copy of survey and results	10
18. Address at least one issue developed from a local needs assessment survey.	Submit verifying documentation of issue work.	10
19. Have regular contact with the local state Representative and/or Senator.	Submit dates and topics of meetings	10
20. Provide every-member education on political recommendations from the local.	Submit copies of postcards, fliers, or text of messages.	10
21. Participate in at least one lobbying activity in Raleigh. (E.g.: Educator Wednesday)	Submit evidence of attendance. (GR attendance rosters may be used.)	10
22. Participate in NCAE's Legislators Return to School Program.	Submit list of legislators and the schools that they visited and other evidence	10
23. Conduct a Political Action training for members at the local level.	Submit evidence of the training and list of participants	10
24. Conduct a Political Action Fund Drive in the local.	Submit names of participants and monies received.	10
25. Participate in an NCAE award program.	Local winner submitted to NCAE.	5 (per award)



BLUE RIBBON STATUS REWARDS



NUMBER OF POINTS EARNED	LOCAL BLUE RIBBON BONUS
100-125	\$1 per FDE
126-150	\$1.50 per FDE
151-175	\$1.75 FDE
176-200	\$2.00per FDE

Good Luck and remember the Application for Blue Ribbon status and verification of these qualifications must in the President's office of the NCAE Center by June 30. To obtain Blue Ribbon status the local must meet the core criteria and earn a minimum of 100 points using the Optional Choices. Locals will be recognized in the NCAE News Bulletin, at the Presidents' Conference, and at the 2010 NCAE Convention in Raleigh.