



Frequently Asked Questions

How do I switch from payroll deduction to AutoPay?

Go to <https://ncae.org/autopay>

What is AutoPay and how does it differ from payroll deduction?

AutoPay offers members a safe, simple, and secure method to pay their membership dues. It allows members to pay for their dues through a bank draft rather than payroll deduction. Autopay payments occur over a 10 month period rather than a 9 month period, allowing for annual dues to be spread out in smaller monthly amounts.

Is AutoPay safe and secure?

Autopay is a secure method that allows your dues to be taken directly from your bank account through our online billing system. Autopay uses a trusted account verification program to facilitate communication between your financial institution and NCAE.

How easy is it to switch to AutoPay?

Most members complete the switch to AutoPay within five minutes. Having your membership ID, bank/credit union routing number, and account number readily available will expedite the process.

Where can I find my routing number and/or account number?

This information is typically located on the bottom of your printed checks. Specific bank and credit union routing numbers are publicly available and can be found online. You can find your individual account information on your checks, banking statements, or banking apps. Find routing numbers for your bank [HERE](#).

A grayscale image of a check. At the top left, it says "Ms Jane Doe", "123 Main St", and "Boulder, CO 80301". To the right is a "Date" field. Below that is a "Pay to the Order Of" field followed by a "\$" and a box for the amount. Below that is a line for "Dollars" with a padlock icon. At the bottom left is a "Memo" field. At the bottom right is a "Signature" line. In the center, there are two groups of numbers: "123456789" and "0987654321". Below "123456789" is a red bracket and the word "Routing". Below "0987654321" is a red bracket and the word "Account". To the right of these numbers is "1001" followed by a small square icon.

**Where can I find my membership number?**

Your membership number is on the back of your NEAToday magazine, or you can reach out to autopay@ncae.org.

Why should I change from payroll deduction to AutoPay when a law has yet to pass to prohibit union dues coming out of my paycheck?

Members across North Carolina are switching to AutoPay for the same reasons they initially joined the union: to have a strong collective voice, actively participate in determining working and learning conditions, and protect and enhance public education in North Carolina. Some groups in North Carolina are working to eliminate the ability to pay union dues through payroll deductions. The yearly amount will remain unchanged; only the payment method will differ.

What happens if union members do not switch to AutoPay?

A possible change in state legislation could cancel your membership if you do not switch your dues payments from automatic payroll deductions. By enrolling in AutoPay, you can ensure your voice remains effective.

Is AutoPay recurring?

Yes, AutoPay payments occur from September to June on the second of each month. Members using AutoPay have the option to make a one time annual payment if preferred.

What is the difference between paying dues with a credit card and paying dues directly from a bank account?

Credit cards expire, and you could find out your membership has unintentionally lapsed. Choosing autopay from your bank account means no expired cards or unintentional lapses in membership, services, or benefits. Credit card companies also charge convenience fees which means dedicating a portion of your dues dollars to fees instead of building your union. The method of payment does not change your payment amount.