

GUIDELINES FOR NORTH CAROLINA EDUCATIONAL HALL OF FAME

1. Only nominees who are deceased will be considered.
2. All nominees must have had a *statewide* influence on public education in North Carolina.
3. No more than three persons per year shall be awarded the honor.
4. Nominations must include a completed nomination form that shows justification for inclusion in the NCAE Educational Hall of Fame. Please either mail the completed nomination form to **Susan Kane, NCAE, 700 South Salisbury Street, Raleigh, NC 27601** or email it to Susan Kane at susan.kane@ncae.org. The application must be postmarked no later than December 15 if sent by mail, or received at NCAE by December 15 if sent by email. In addition, a high resolution, digital photo of the nominee must be sent. Any person or group belonging to the NCAE may submit a nomination.
5. The nomination form will be posted on the NCAE Web Page. If you would like the form emailed to you, please contact Susan Kane at susan.kane@ncae.org.
6. A committee from the Board of Directors will screen all nomination forms and submit its recommendation for final approval to the Board of Directors in January.
7. The award plaque will be presented at the Annual Convention, and the recipient's name will be placed on the permanent roster in the NCAE Center.
8. A family member, the regional director from the candidate's area, or a chosen delegate in attendance at the convention shall accept the award.

**NOMINATION FORM for the
NORTH CAROLINA EDUCATIONAL HALL OF FAME**

Nominations should be mailed to the NCAE Center, Attn: Susan Kane, 700 South Salisbury Street, Raleigh, NC 27601, postmarked no later than December 15, or emailed to susan.kane@ncae.org by December 15.

The following person should be considered as a possible nominee to the North Carolina Educational Hall of Fame:

Name _____

Date of Birth _____ Date of Death _____

Name of Parents _____

Family _____

Early Childhood _____

Education Background _____

The following categories require no more than one page of information, typed, double-spaced, using a standard font and size of 12.

- Civic Affiliations
- Political Involvement
- Other Accomplishments
- Professional Service
- Outstanding Contributions to Education

Date _____

Name of Contact Person

Closest relative of nominee:

Position _____

Name _____

Address _____

Address _____

Telephone: Home: _____

E-mail _____

Cell: _____

Telephone _____

School: _____

E-mail: _____