

# ncae of Ohio **Student Services Division** **Mini Grant**

**The Student Services Division Mini Grant** was created in 2007 to assist in the implementation of an educational project providing services to students, families, faculty, staff and /or community.

The winners (a maximum of 2 winners per year) of the **Student Services Division Mini Grant** will receive up to \$200 for their educational project. A Student Services Division member may only submit one application per year.

Information must be typed, double-spaced, and it must be postmarked no later than January 30th. Any person or group belonging to the NCAE Student Services Divisions may submit an application.

Winner(s) of the grant(s) will be announced during the Student Services Division luncheon during the NCAE State Convention held in March of each year.

A detailed budget must accompany each grant request. Following implementation of the grant activity, and no later than November 1 following the receipt of the grant, recipients must submit receipts for items purchased and other expenses for the grant. In addition, 5 electronically delivered photographs of the grant activities must be submitted to the Student Services board for documentation and sharing in future communications.

(Please make sure any photographed children have signed video/picture permission forms).



**NCAE Student Services Division Mini Grant**

**Application**

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Email \_\_\_\_\_ Telephone \_\_\_\_\_

LEA \_\_\_\_\_ School \_\_\_\_\_

Region \_\_\_\_\_

Title of Project:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Student Services Division Mini Grant**

Essay: Must be typed on separate document:

Create a double-spaced and 12 font size documents with 1000 words or less specifying your needs for funds from the SSD Mini Grant. Explain how the funds will be used to enhance services to students, families, faculty and /or staff. Attach any registration form, activity sheet or document that will be used to implement this project.